



Suite 201
145 Kelsey Drive
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www.cpnl.ca

ABOUT THE BOARD

The College of Pharmacy of Newfoundland and Labrador (CPNL) is currently seeking nominations for Zone 2 and Zone 3 board members.

CPNL, established by legislation in 1910, is the regulatory body for the practice of pharmacy in the province of Newfoundland and Labrador. To fulfill its obligation of public protection, CPNL:

- registers pharmacists, pharmacy technicians, students and interns, and licenses pharmacies;
- establishes and maintains a quality assurance program to promote high standards for the practice of pharmacy;
- develops standards, guidelines, and policies for the practice of pharmacy and the operation of pharmacies; and
- responds to and manages complaints and discipline relating to the practice of pharmacy.

Vision

Quality pharmacy practice and patient-centred healthcare through leadership and collaboration.

Mission

The College of Pharmacy of Newfoundland and Labrador protects the public by regulating the profession of pharmacy to ensure quality and ethical care.

Values

CPNL's activities and decisions are based on the following values:



BEING A BOARD MEMBER

Service to the
profession
through
service on the
Board.

BOARD MEMBER RESPONSIBILITIES

Term

CPNL board members are elected/appointed for a three-year term.

Commitment

- Prepare for and attend four full-day board meetings per year, the annual general meeting, and additional special meetings as needed.
- Participate in board committees and task forces, as needed.
- Actively participate in board communications and training.

Key Responsibilities

- Public Protection: Always act honestly, in good faith, and in the public interest.
- Compliance: Comply with the Act, Regulations, Bylaws, policies, and other governing documents of CPNL.
- Respect: Act in a respectful and courteous manner and foster an environment that is free from harassment and discrimination, culturally safe, and that values diversity.
- Ethics: Do not use information obtained through their position as a board member for personal gain and must not accept inappropriate gifts, entertainment, hospitality, or favours.
- Preparedness: Stay informed on matters relevant to governing CPNL and actively monitor for and review correspondence on board issues. Review all required materials in advance of board meetings and come prepared to fully participate in discussion on the matters listed on the meeting agenda.
- Participation: Participate actively and constructively in the business and discussions of the board and share ideas and opinions on relevant issues.
- Competence: Exercise the care, diligence, and skill of a reasonably prudent person in comparable circumstances.
- Confidentiality: Sign and adhere to the CPNL Confidentiality Agreement, and all confidentiality requirements established by law.
- Conflicts of Interest: Avoid and report all conflicts of interest stepping back from relevant discussions or decisions as appropriate.
- Unity: Support decisions of the board, whether or not they voted in favour of the decision.
- Organizational Reputation: Avoid any conduct that may bring the reputation of CPNL into disrepute.

We hereby nominate:

Name of Nominee (Please Print)

Registration #

for election to the College of Pharmacy of Newfoundland and Labrador, in (please check one):

☐ Zone 2

☐ Zone 3

Name of Nominator (Please Print)

Registration #

Signature of Nominator

Name of Secunder (Please Print)

Registration #

Signature of Secunder

Acceptance of nomination:

I accept nomination for election to the College of Pharmacy of Newfoundland and Labrador.

Signature of Nominee

Date

Please note that the nominator and the seunder do NOT have to be members of the zone for which they are nominating.

Nominees must review the [Becoming a Board Member](#) nomination orientation on [cpnl.ca](#), which can be found by clicking the About tab on the home page, selecting the [Meet the Board](#) page and scrolling to the bottom of the page.

The completed Nomination Form and Nomination Declarations, along with the nominee's headshot and short bio must be received at the CPNL office no later than [Monday, May 26, 2025](#).



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TO BE COMPLETED BY THE NOMINEE

I make the following declarations in support of my nomination for election to the College of Pharmacy of Newfoundland and Labrador (CPNL):

- ☐ I will make decisions in the public interest, completely setting aside my personal and professional interests.
- ☐ I understand that as a board member I will not “represent” and will not be accountable to the people who elected me, and will serve instead in the best interests of the public in all board activities.
- ☐ I have the moral courage to make difficult decisions that may be contrary to the interests of pharmacy professionals provided they are in the public interest.
- ☐ I am committed to the vision, mission, core values, and strategic goals of the board.
- ☐ I will abide by the *Pharmacy Act, 2024*, its regulations, CPNL Bylaws and all relevant governing documents approved by the board.
- ☐ I will commit the time required to fulfill my duties as a board member.
- ☐ I understand that the board is a governance board and is not involved with the day-to-day operations of CPNL.
- ☐ I am willing to enable the board to speak with one voice.
- ☐ I will comply with the *Board Member Code of Conduct* and all confidentiality and conflict of interest rules of the board.
- ☐ I have reviewed the CPNL [Becoming a Board Member](#) presentation.
- ☐ I am eligible to be nominated for election as per Section 3.2 of the [CPNL Bylaws](#).
- ☐ I have included a headshot and short bio with this form.

Signature of Nominee

Date