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www.cpnl.ca

ABOUT THE BOARD

In accordance with Section 2.10 of the College of Pharmacy of Newfoundland and Labrador (CPNL) Bylaws, CPNL is currently seeking expressions of interest from pharmacy professionals for an interim appointment to the Board of Directors as a Zone 7 representative. Zone 7 is an at-large position that is open to all registered pharmacists and pharmacy technicians.

The interim appointee will serve on the Board of Directors until a new Zone 7 representative is elected. Pursuant to s. 2.11 of the CPNL Bylaws, an election for Zone 7 will be carried out before the 2026 Annual General Meeting.

This is a great opportunity for pharmacy professionals who think they may be interested in serving on the CPNL Board of Directors to gain experience to inform future decisions to seek nomination.

Vision

Quality pharmacy practice and patient-centred healthcare through leadership and collaboration.

Mission

The College of Pharmacy of Newfoundland and Labrador protects the public by regulating the profession of pharmacy to ensure quality and ethical care.

Values

CPNL's activities and decisions are based on the following values:



BEING A BOARD MEMBER

Service to the
profession
through
service on the
Board.

BOARD MEMBER RESPONSIBILITIES

Term

This is an interim appointment with the term ending at the 2026 Annual General Meeting.

Commitment

- Prepare for and attend quarterly full-day board meetings for the duration of the appointment, the annual general meeting, and additional special meetings as needed.
- Participate in board committees and task forces, as needed.
- Actively participate in board communications and training.

Key Responsibilities

- Public Protection: Always act honestly, in good faith, and in the public interest.
- Compliance: Comply with the Act, Regulations, Bylaws, policies, and other governing documents of CPNL.
- Respect: Act in a respectful and courteous manner and foster an environment that is free from harassment and discrimination, culturally safe, and that values diversity.
- Ethics: Do not use information obtained through their position as a board member for personal gain and must not accept inappropriate gifts, entertainment, hospitality, or favours.
- Preparedness: Stay informed on matters relevant to governing CPNL and actively monitor for and review correspondence on board issues. Review all required materials in advance of board meetings and come prepared to fully participate in discussion on the matters listed on the meeting agenda.
- Participation: Participate actively and constructively in the business and discussions of the board and share ideas and opinions on relevant issues.
- Competence: Exercise the care, diligence, and skill of a reasonably prudent person in comparable circumstances.
- Confidentiality: Sign and adhere to the CPNL Confidentiality Agreement, and all confidentiality requirements established by law.
- Conflicts of Interest: Avoid and report all conflicts of interest stepping back from relevant discussions or decisions as appropriate.
- Unity: Support decisions of the board, whether or not they voted in favour of the decision.
- Organizational Reputation: Avoid any conduct that may bring the reputation of CPNL into disrepute.

EXPRESSION OF INTEREST FORM 2025

Full Name (Please Print)

Registration #

Please provide a short, 4-5 sentence, bio.

Why are you interested in serving on the CPNL Board of Directors?

Interested candidates must review the [Becoming a Board Member](#) orientation on [cpnl.ca](#), which can be found by clicking the About tab on the home page, selecting the [Meet the Board](#) page and scrolling to the bottom of the page.

The completed Expression of Interest Form and Declarations must be received at the CPNL office no later than [Friday, November 14, 2025](#).



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Please complete this declaration form and submit it with your expression of interest.

I make the following declarations in support of my expression of interest for appointment to the College of Pharmacy of Newfoundland and Labrador (CPNL):

- ☐ I will make decisions in the public interest, completely setting aside my personal and professional interests.
- ☐ I understand that as a board member I will not “represent” and will not be accountable to pharmacy professionals within my zone, and will serve instead in the best interests of the public in all board activities.
- ☐ I have the moral courage to make difficult decisions that may be contrary to the interests of pharmacy professionals provided they are in the public interest.
- ☐ I am committed to the vision, mission, core values, and strategic goals of the board.
- ☐ I will abide by the *Pharmacy Act, 2024*, its regulations, CPNL Bylaws and all relevant governing documents approved by the board.
- ☐ I will commit the time required to fulfill my duties as a board member.
- ☐ I understand that the board is a governance board and is not involved with the day-to-day operations of CPNL.
- ☐ I am willing to enable the board to speak with one voice.
- ☐ I will comply with the *Board Member Code of Conduct* and all confidentiality and conflict of interest rules of the board.
- ☐ I have reviewed the CPNL [Becoming a Board Member](#) presentation.
- ☐ I am eligible to serve as a board member as per Section 3.2 of the [CPNL Bylaws](#).

Signature of Candidate

Date